

Service Period vs. Payroll Period
(for ladder faculty and temporary faculty paid on a year-round basis)

Fall Quarter Service Period	Winter Quarter Service Period	Spring Quarter Service Period
October – November – December	January – February – March	April – May – June

Fall Quarter Payroll Period	Winter Quarter Payroll Period	Spring Quarter Payroll Period
July – August – September – October	November – December – January – February	March – April – May – June

Faculty are paid in advance for services rendered throughout the academic year. Reductions in salary will appear in advance of the affected service period; i.e., reductions in pay for fall quarter (October, November and December), will affect the payroll in July, August, September and October, and so on.

Temporary appointees who are scheduled to work every quarter are also paid in advance and reductions to their appointments must be made very early in order prevent them from being paid for work never performed.